

SAIL BOD MEETING MINUTES

September 28, 2016

Meeting called to order by Kate Burkhart, President at 5:50 pm

Roll Call:

- Board Members Present: Kate, Elizabeth, Mary, Jason, Cheryl, Suzi, Bob, Jeff
- Staff Present: Joan, Tristan, Sherri von Wolfe
- Board Members Absent: Norton

Mission Moment: Report from Sherri von Wolfe about HomeMap. Sherri provided an over view of what HomeMap is and who is eligible for this service. She explained that the HomeMap is a team who provides a comprehensive assessment of what they find as they evaluate the home. The home owner can use the report to change what they want to modify their home for their particular needs. They provide ADA guidelines and construction best practices for the contractors who will actually do the work. Sherri brought samples of an actual HomeMap report. She also told us about a recent HomeMap that was done when a women called into to ask about getting funding for repair of her trailer floor. Kate suggested SAIL be a presence at the Home Show for advertising the HomeMap program.

Public Comment: No public comment.

Approval of Agenda:

- Motion-Cheryl; 2nd-Jeff; motion passed without objection.

Approval of Minutes:

- Motion-Jason; 2nd-Cheryl; passed without objection.

ED/COMMITTEE REPORTS:

Director Report:

Additions to report in Board Packet

- Joan was reappointed to the SILC council.
- Jen Marshki, Haines staff, is working with PETS project
- SAIL asked to provide letter of support for 4 more nursing home beds for Wild flower Court. Kate said that if the 4 beds were designated as rehab beds then we could consider providing the support. Cheryl said the beds were for rehab especially for patients who come from out of town and cannot go home until they are a little more independent. Joan will ask if the beds are designated for only rehab patients but does not believe that to be the case.
- SAIL is doing a collaborative project with AK Center for Blind and Visually Impaired to work with low-vision consumers in Skagway and Haines.
- Joan will update Grant Funding in a Nutshell document quarterly and give to Board
- Jason suggested that pictures of the accessible Kitchen in Haines be put on the web site to get the word out there to the public about what is available.
- Juneau auction next week end. Board members encouraged to attend.

Finance Committee:

Committee did not meet this month. The gentleman who is reviewing the indirect cost audit is finishing his report and will be at October board meeting along with the auditor.

Board Development Committee:

Committee met this month and went over the Board Self-Assessment tool we all filled out. The Committee recommends:

- Assessment form Question - #1 A new committee be set up to be in charge of the ED evaluation or this task be assigned to an existing committee so that some entity will be responsible for this task. Discussion about what the Board would like to do with this recommendation. Board decided to assign this task to the Executive

Committee. The Executive Committee will meet and come up with a time line to present to the whole Board at our Dec. meeting, with the theory that the process will be done by the end of April.

- Assessment form Question #4- Do members want more training in understanding the financials? Board members said yes they would like for financial training. Joan will look into Foraker classes. The point was brought up that the Foraker classes are not convenient for working board members. Kate suggested that Dennis McMillian be contacted to provide the Board with some training at a regular monthly meeting. Joan will look into this.
- Assessment form Question #9- Committee recommends that we recruit a board member from Haines since we now have an office and presence there. Joan will pass this on to Sierra to see if she has any recommendations. Kate suggested that we do a public appeal (put out an ad) to get interested individuals to apply.
- Assessment form Question #10- Board regularly assess their own work. Suggestion that each Board member email a 3-4 sentence response about how the board meeting went to Board Dev. Committee chairman. Kate said she did not think this was an effective way to evaluate the work of the board only how the board meeting went. We will look for a tool we can use that better assess the work of the board.
- Committee recommended that at the beginning of each Board meeting one of the program directors give a short 5-10 minute overview of their program. Discussion about this with the recommendation that either a mission moment be shared or a report from a program directors be given but not both to save some time.

Board Fund Development Committee:

- Since Sierra is on vacation the report was short. Suzi finished the calls and Kate finished the thank you notes from the last donor list.

Old Business:

- Joan reported in the Director's report about the Revised 'Grant Funding in a Nutshell' document.

New Business:

- None

Information/Discussion:

- Joan said the Board Dev. Committee asked her to include the "Who Does What" document in the Board packets this month. This was for information only.
- Joan has previously been asked some questions about the new VISTA volunteer in Ketchikan so her application was included for the Board to look at.

Exec. Session:

- The regular board meeting was suspended at 6:55 pm to go into executive session to discuss the recent summons SAIL received. Motion to go into executive session made by Cheryl and 2nd by Bob.
- Out of executive session at 7:08.

Regular meeting resumed with Kate giving a synopsis of the Board Dev. Committee's recommendations and what action will be take on each recommendation.

Schedule following meetings:

- The next SAIL Board meeting October 26, 2016

Additional Comments:

- None

Adjournment:

- Motion-Jason; 2nd-Elizabeth; passed without objection. Meeting adjourned at 7:16 pm.