

SAIL BOD MEETING MINUTES

November 30, 2016

Meeting called to order by Kate Burkhart, President at 5:50pm

Roll Call:

- Board Members Present: Kate Burkhart, Mary Gregg, Jason Burke, Cheryl Putnam, Suzi Williams, Bob Purvis, Jeff Irwin, Norton Gregory, Elizabeth Spence
- Staff Present: Joan O'Keefe, Tristan Knutson-Lombardo, Sierra Jimenez
- Board Members Absent: None

Mission Moment: Keith Smith, Ketchikan program director reported that the Ketchikan auction and dinner were a resounding success. Tickets were sold out. Keith reported that last year when he began his employment with SAIL, he was the only staff member. Now there are 6 staff members (most part time). The Ketchikan staff is working on making volunteering more accessible to people with disabilities. Ketchikan now has a ½ time employee through the Mature Alaskans Seeking Skills Training (MASST) program and are working on getting SOAR training out to other agencies in the community.

Public Comment:

- No public comment.

Approval of Agenda:

- Motion-; 2nd President asked if there was any objection to approving the agenda. No objection so motion passed.

Approval of Minutes:

- Motion-Jason; 2nd-Bob; passed without objection.

ED/COMMITTEE REPORTS:

Director Report:

- Suzi asked where the Bill Ray Center and Vintage Park are located in the Juneau area. Joan explained. She also asked about the future potential for revenue for SAIL from the HomeMAP program being connected to Medicaid Waiver participants. Joan said she has not done any projections but is confident it could be a very good source of income.
- Mary asked who would take on the duties Sierra now has since she will be going to part time from now through April 2017; Joan stated that she, Tristan and Sierra are currently working on dividing the duties. This is a short term event and Sierra expects to be back in Haines in April.
- Norton asked about the history of the UHS group. Joan and Kate gave a history about the organization.

Additions to report in Board Packet

- No additions

Finance Committee:

- No meeting this month
- Mary had asked by e-mail about the presentation from Dennis McMillan of the Foraker Group. He will present to the Board at our January meeting. His fee is \$140/hr. and should be about 3 hours with prep and presentation.

Board Development Committee:

The Board Dev. Committee met this evening right before the full Board meeting. We discussed:

- Application of new Board member from Haines; more information is needed. Sierra will find out this information and forward to the Board Dev. Committee.
- Elizabeth said she also has someone in Juneau that is interested in joining the SAIL board. She will get the application packet from Juneau and get it to this person.
- Suzi told committee members that today she e-mail them some information that Jeff share last month

about evaluation tools the AWARE organization uses. She asked them to look it over for a discussion at a future Board Development Committee meeting.

- Joan wanted to know if she should send out the Board matrix again for the Board members to fill out. Joan will check and see how many Board members filled it out and when, before sending it out again.
- If Board members want to forgo our spring retreat and attend the IL conference in Anchorage in February. Discussion about board members being available. Three members said they could not attend. Kate asked if funds were in the budget if some board members did want to attend this conference. Joan said yes. Board Dev. Committee will continue to work on Board retreat in Sitka in late spring/early summer.

Board Fund Development Committee:

- Sierra reported that the new donor software she has been implementing finally worked and the donor report she has been trying to generate was printed this afternoon. She will send the report sorted by how individuals gave to Kate and the list of who gave from Ketchikan to Mary for the written thank you notes. Cheryl stated she would also help with the written notes. Sierra will send the entire list divided into thirds to Jeff, Suzi and Jason for the thank you phone calls.

New Business:

- Kate asked that Board members drop into their local SAIL offices during the holiday time.

Old Business:

- Mary made motion to accept the financial audit; Jeff second. Motion passed without objection. Joan said she is excited about the audit because despite the state financial climate we are still operating in the black and it was a clean audit.

Information/Discussion:

- None

Exec. Session:

- None

Schedule following meetings:

- The next SAIL Board meeting January 25 , 2017

Additional Comments:

- None

Adjournment:

- Motion-Norton; 2nd-Elizabeth; passed without objection. Meeting adjourned at 6:58 pm.