

# SAIL BOD MEETING MINUTES

November 18, 2015

Meeting called to order by Kate Burkhart, President at 5:50 pm.

## **Roll Call:**

- Board Members Present: Kate, Elizabeth, Suzi, Jason, Jeff, Cheryl, Norton
- Staff Present: Joan, Tristan, Sierra
- Board Members Absent: Mary, Bob

## **Mission Moment:**

- Sierra shared a success story from Haines. It was about SAIL assisting a man who had a debilitating stroke and recently moved to Haines. He wanted to go back to work but needed to be able to drive to do this. He advocated for himself, with the help of SAIL, to get a driver's license for over a year and last week he was able to succeed in doing just that.

**Public Comment:** No public comment.

## **Approval of Agenda:**

- Motion made by Jeff, 2<sup>nd</sup> by Jason. Motion passed without objection

## **Approval of Minutes:**

- Motion made by Jason, 2<sup>nd</sup> by Jeff. Motion passed without objection

## **ED and Committee Reports:**

Additions to Director's Report:

- Joan was contacted by a group from Sitka who wants to partner with SAIL to build an accessible playground there. They want to learn from the mistakes made on the Juneau project and not repeat them. To date there has not been a formal agreement signed.
- Joan reported that the Rasmuson Foundation extended the grant for the matching funds for the accessible taxi in Ketchikan by 8 months. Joan said that Keith Smith, Ketchikan program coordinator, is working with the City of Ketchikan to have new taxi permits issued that are solely for accessible vehicles. Several city council members are in favor of this.

## **Finance Committee:**

- Elizabeth reported that there was a finance committee meeting to review the first quarter closeout and check log. SAIL is waiting for the indirect cost negotiation to be completed so the audit can be closed out. Susan negotiated a flat rate of 4K (down from \$6k) with a consultant recommended by our accountant who will do this. It should be completed early in December and the audit should be closed out before the end of the year.

## **Board Development Committee:**

- No committee meeting this month. Suzi reported that the committee is gathering information to put together a board manual and a board orientation check list.

## **Board Fund Development Committee:**

- Sierra talked about the article "The Science of Giving" and how only a small percentage of the work of fund raising is the actual ask. The majority of the work is building the relationship with potential donors.
- Joan gave a report on the auction held in Juneau. A little over \$30,000 was raised (gross receipts).
- Joan talked about First Bank's offer of a matching \$9,000.00
- Sierra explained how this works:

1. Each city that has a First Bank branch will have the opportunity to earn matching funds by having attendees donate at the auction in their city or by taking the envelope they receive in their donation letter from SAIL into a First Bank branch. Each bank branch will have the opportunity to earn the matching funds as follows:
  - (1) Juneau - \$2,500 from each branch (downtown and the valley branches)
  - (2) Sitka - \$2,500
  - (3) Ketchikan - \$1,500Joan suggested that board members think about making their annual donations at this time to help with the funds needed to get the match.
2. Sierra also reported that First Bank is allowing SAIL to formulate a letter that they will send out to their clients explaining SAIL and its mission.
- Tristan was asked to explain what Have A Heart for SAIL is. It will be held in Juneau this year on February 5<sup>th</sup>.

**Old Business:**

- No old business

**New Business:**

- Joan asked for a resolution from the board to guarantee the 20% matching funds for the 2<sup>nd</sup> accessible taxi for Ketchikan. She explained that to have a successful program there needs to be two taxi's for when one breaks down. Ninety percent of the funds have been raised for the first taxi. The taxi vendor in Ketchikan that we hope to recruit will be asked to pay the 10% balance on the first taxi. Keith has been working with the Ketchikan City council to issue new permits for accessible taxis as an incentive.
- A motion was made by Jason that SAIL will guarantee the 20% matching funds for the AK Community Transit Grant for Ketchikan for an accessible taxi. Questions were asked and a discussion followed about what this entails for SAIL and whether SAIL would go forward with the grant request if the 20% matching funds were not secured. Joan stated that if the matching funds did not come through SAIL would likely not go through with the grant application. The motion was 2<sup>nd</sup> by Elizabeth and passed without objection.
- Sierra reported that in Haines the Borough came to SAIL and asked about where they could apply for funds to buy an accessible vehicle to use for transporting tourist in the summer. Sierra is working with them to apply for the Transit Grant. The Haines Borough will provide the 20% matching funds. SAIL will be able to use the vehicle to transport consumers.

**Information/Discussion:**

- Joan talked about the information items that were included in the November Board packet.

**Exec. Session:**

- No executive session

**Schedule following meetings:**

- The next SAIL Board meeting will be Wednesday, December 23, 2015.

**Additional Comments:**

- Suzi pointed out that there is an error in the annual report in Mary's bio. She is the current Chairman of the board for Opportunity House not a former member.
- Jeff pointed out that there is misinformation in his bio also. He is no longer a member of Auke Bay Volunteer Fire Department but is currently a member of the Gustavus Volunteer Fire Department
- Cheryl pointed out that her name was misspelled.
- Tristan stated these things will be corrected before more annual reports are printed.

**Adjournment:**

- Motion was made by Norton to adjourn. 2<sup>nd</sup> by Jeff. Motion passed without objection. Meeting was adjourned at 6:50 pm.