

SAIL BOD MEETING MINUTES

March 23, 2017

Meeting called to order by Kate Burkhart, President at 5:45 pm

Roll Call:

Board Members Present: Kate Burkhart, Elizabeth Spence, Mary Gregg, Cheryl Putnam (joined at 6:19 pm), Suzi Williams, Bob Purvis, Norton Gregory, Ryan Salmon, Jeff Irwin, Jason Burke

Staff Present: Joan O'Keefe, Tristan Knutson-Lombardo, Sierra Jimenez

Board Members Absent: None

Mission Moment: Success story included in Board packet this month by Leslie Wood, ILA in Juneau. Leslie attended this section of the meeting, reviewed the story, and answered questions.

Public Comment: No public comment.

Approval of Agenda:

- Mary asked to add, under new business, a discussion and a motion related to Project Playground in Sitka
- Motion-Jeff; 2nd- Elizabeth; motion passed without objection.

Approval of Minutes:

- Motion-Norton; 2nd- Jeff; motion passed without objection.

New Business:

- Joan stated that SAIL is the umbrella organization for the Project Playground in Sitka. Joan asked for motion for SAIL to approve sole source procurement for the Sitka playground under the condition that the source of funds used to purchase the item or service allows sole sourcing. This will save money that can be put into the project. Mary stated that the Finance Committee discussed this in their meeting and it was the Finance Committee's recommendation to the full board to approve this. Motion- Mary; 2nd- Bob; motion passed without objection.

ED/COMMITTEE REPORTS:

Director Report:

Additions to written report.

- SAIL has 5 people trained in the SOAR model.
- Joan traveled to Haines last Friday. Kudos to the Haines office staff for the cooking class (partnership with SEARHC w/ funding from the Chilkat Valley Community Foundation) and community appreciation dinner. About 55 people attended the dinner, most were consumers.

Finance Committee:

- Met tonight before the full board meeting
- Discussed Project Playground in Sitka
- Joan gave the financial committee new financial policies. Finance committee will go over them and make changes, then will send them to an auditor to make sure they are all okay before bringing them to the full board.
- Joan plans to give board a budget revision at our next meeting.

Board Development Committee:

- We met on March 8th
- We discussed when to have the retreat. I asked Joan prior to the meeting what she thought about scheduling the Board retreat on the same week end as the Juneau auction. After talking to Sierra, Joan told me that this was done in past years and it is just too much to have in one week end.

- Joan put out a Doodle to see when board members and she and Tristan and Sierra could attend the retreat. The Doodle showed that everyone except Jeff responded and all except Kate could attend on the June 24th date.
- We discussed where to have our retreat. If we hold to our pattern of rotating cities it is Sitka's turn this year. However because the Sitka Program Director position is currently vacant and the IL STAND Project Coordinator will just be moving to Sitka in April, and the need to have more time to plan a retreat in Sitka it was decided to wait another year and plan on having the 2018 Board retreat in Sitka. That said, we discussed Ketchikan and Juneau as possible sites. Five out of the ten board members live in Juneau so it is less expensive to hold meetings in Juneau. Bob commented that he liked the idea of going to Ketchikan. Joan said the program in Ketchikan is very active, with a new office location and many new programs.
- It was decided to recommend to the full board that we hold the 2017 Board retreat/annual meeting in Ketchikan.
- We discussed topics for the retreat. Joan suggested more training on planned giving and major gifts. Cheryl suggested that we explore how we can market this concept differently than other entities do.
- Motion for holding retreat in Ketchikan at a date to be determined motion- Jeff ; 2nd- Jason; Cheryl stated if the retreat was not in Juneau she would not be able to attend. Norton stated you can make the trip in one day, Cheryl will look into that. Elizabeth stated if we meet in Ketchikan in the summer hotel rooms will be very expensive. Motion passed without objection.
- Joan stated that the by-laws say we will hold an annual meeting each fiscal year. The board retreat and the annual meeting do not have to be at the same time. Joan suggested that we have our annual meeting at a regular meeting in the next few months and send out another Doodle to see if we can get a date later in the summer when everyone can attend the board retreat. It was decided that we will hold our annual meeting at the May regular board meeting and Joan will send out another Doodle for a retreat date.

Board Fund Development Committee:

- Sierra hasn't sent out new lists for thank you phone calls; waiting to update the list first. Will divide up the list for calls for Suzi, Jason and Jeff.
- Tristan sent out Newsletter. Sierra commented that usually donations come in after a newsletter goes out.
- Kate encouraged board members to use social media to remind friends about Pick, Click, Give.

Information/Discussion:

- Kate gave legislative update: One bill, if it passes, creates the opportunity for persons with a disability to volunteer to be identified on their driver's license, and some training for law enforcement. Not all people in the disability community are for it.
- Another bill, an education bill, will transform all of rural education into virtual education. Questions about how students with disabilities will be served.
- At federal level the new health care bill will probably have changes about how people receive medical services. The President's budget has significant cuts to programs that serve people with disabilities.
- Bill in Senate about Uber-like services. Uber and like businesses would not be regulated by local government. Can have surge pricing, not regulated or consistent pricing. If passes, has potential to damage existing taxi services including our efforts to promote accessible taxi service.
- "Right to End Your Life" bill. Disability community not on the same page with this legislation.
- There is a group, sponsored by the TRUST that meets once a week at noon during session to stay up to date on legislation that pertains to TRUST beneficiaries. A weekly spreadsheet is created. Kate said she can email out info from this group to interested parties.
- In our FY17-FY19 Strategic Plan, we commit to revising the SAIL financial policies and employee policy manual. Joan asked if the board wants her to work with a particular committee or the full

board on the employee policy manual. Kate said she would like a committee to help Joan work on the revisions. She asked for volunteers. Cheryl, Mary and Suzi volunteered to be on this committee. Kate asked Joan to appoint an employee to also be on this committee.

Exec. Session:

- Into Executive session at 6:40 pm : motion-Bob ; 2nd-Suzi
- Out of Executive session at 6:48. Motion- Bob; 2nd-Jeff.

Schedule following meetings:

- The next SAIL Board meeting April 26, 2017

Additional Comments:

- Suzi asked if the advertising on screen at the movie theater is something SAIL pays for. Sierra answered that Alaska Grafix donates 2 slides a year to SAIL. They run in all Gross Alaska Theaters.
- Kate thanked Joan for her 20 years of service to SAIL and presented her with a cake and gift certificate for massage from the Board.

Adjournment: Motion-Elizabeth; 2nd-Jeff; passed without objection. Meeting adjourned at 6:55 pm.