

SAIL BOD MEETING MINUTES

June 24, 2015

Meeting called to order by Kate Burkhart, President at 5:50 pm.

Roll Call:

Members present: Elizabeth Spence, Suzi Williams, Mary Gregg, Bob Purvis, Jeff Irwin, Cheryl Putnam

Others present: Joan O'Keefe, Ex. Director

Members Absent: Jason Burke

Public Comment or Staff Report: None

Approval of Agenda: Motion-Jeff, 2nd-Suzi, no discussion, motion passed unanimously.

Approval of Minutes: Motion-Bob, 2nd-Jeff no corrections or discussion, motion passed unanimously.

ED and Committee Reports:

Director's Report:

Elizabeth: Jill Sandleben is leaving, will this position be filled?

Joan: Yes, the position will be filled, however due to the qualifications for this job some time lapse will probably occur between when Jill leaves and someone new is hired.

Elizabeth: Is the position a direct consumer support job?

Joan: Yes and no. Jill worked with some consumers directly, as well as HomeMAP training and program related duties.

Elizabeth: I don't see this as trying to save money since it directly effects consumers. Will you have difficulty filling this position because it is half time?

Joan: I am confident we will be able to fill the position however it may require a full time slot.

Suzi: Was there a financial contribution to SAIL from the New Old Chautauqua Show that was held in Ketchikan?

Joan: Unfortunately there were not enough tickets sold, so no.

Kate: Who will be the person responsible in Juneau while Joan is gone in July (July 3-July 20).

Joan: Tristan will be returning to Juneau July 3. He will be taking some time off but will be in town.

I should be available by phone most of the time I am on vacation. The first week I may be out of cell range some of the time. If Tristan is not available Joan will ask Sierra to cover.

Kate: I will be in town and will be happy to pitch in and help.

Joan: I will talk to Tristan and follow up with you.

Elizabeth: I will also be willing to help.

Board Fund Development Committee:

Jeff: We did not meet.

Joan: Reported that SAIL received an \$8,000 contribution from United Way.

Suzi: Is this money extra or is this in the FY 16 budget?

Joan: Some contribution from United Way is in the budget but this is a larger amount than was budgeted.

Finance Committee:

Committee meeting report deferred to Old Business to discuss the FY 16 Budget.

Board Development Committee:

Suzi: We did not meet. We are still looking for a few more board members, especially an Alaskan Native, if anyone has a suggestion please let myself or Joan know and we will follow up on it.

Old Business:**Finance Committee:**

Mary reported on the proposed FY16 budget and why the amount was more than the original budget.

Kate asked for a motion to approve the FY16 budget. Motion-Mary, 2nd-Cheryl.

Kate asked for questions or discussion on the budget. None

Elizabeth thanked Joan, Mary and the finance committee for their hard work to put together the budget.

Kate stated this budget is in the black by about \$2,000 and the excess left from the Dept. of Ed. Grant. She pointed out that we do have a reserve account of over \$800,000 should we need additional funds.

Kate asked for a roll call vote: Kate-yes, Elizabeth-yes, Suzi-yes, Mary-yes, Bob-yes, Jeff-yes, Cheryl-yes.

The motion for approval of the FY16 budget passed unanimously.

Kate thanked the finance committee for working so closely with Susan and Joan to prepare the budget and get the information together we needed to make an informed decision.

New Business:

Joan explained the proposed changes to the insurance policy so that SAIL can keep the same insurance they currently have. Kate read the changes so everyone would know what was written. Kate asked if the changes would change the financial contribution made by SAIL. Joan reported that Susan had informed her the changes would be minimal, since SAIL was paying 50% of the Employee Spouse amount and now would be paying 45% of that premium.

Kate asked for a motion. Motion: Employees enrolled in SAIL provided health insurance will pay 7% of premium. SAIL will cover the 93% balance. If an enrolled employee elects additional coverage, SAIL will pay 45% of additional premium amount. Motion-Suzi, 2nd-Bob. Motion passed unanimously.

Exec. Session: None**Schedule following meetings:**

The next two meetings are scheduled for July 22 and August 26. Joan reminded us we are able to take a month off from meeting and before we have taken off a month in the summer. Elizabeth motioned that we take off the month of July and Jeff 2nd the motion. Elizabeth informed us she will not be available for the August 26th meeting. The next meeting is scheduled for August 26th. Kate asked Mary that the finance committee still meet in July and Mary stated that the ED evaluation committee (the executive committee) should also meet in July.

Additional Comments:

Suzi asked if it would be okay with the board if she made a pair of baby moccasins for Jason's new son as a Gift from the board. Was approved. Joan will get Jason's address to Suzi.

Cheryl asked if there was a card to sign for Jill for her leaving SAIL. Joan said not yet but there will be. Cheryl would like to sign it.

Adjournment:

Motion made to adjourn by Mary, 2nd-Elizabeth. Motion passed unanimously. Meeting adjourned at 6:25 pm.