

# SAIL BOD MEETING MINUTES

May 25, 2016

Meeting called to order by Elizabeth Spence, Vice-President at 5:50 pm

## **Roll Call:**

- Board Members Present: Elizabeth, Mary, Norton, Jason, Cheryl, Suzi, Bob
- Staff Present: Joan, Tristan, Sherri Von Wolfe
- Board Members Absent: Kate, Jeff

## **Mission Moment:**

- Sherri von Wolfe gave a mission moment presentation about helping an 86 year old consumer who asked about grab bars from the loan closet. When the consumer was interviewed many more needs were noted and addressed. The consumer was able to have a HomeMAP assessment done, help with vision problems, referral to community supports, and the grab bar. Norton suggested putting more in the ad that is in the Juneau Empire telling readers to go to the SAIL web site to find more resources. He also said he could put info from SAIL in the housing units correspondence and the newsletter THRHA puts out.

**Public Comment:** No public comment.

## **Approval of Agenda:**

- Motion-Norton; 2<sup>nd</sup>-Mary; motion passed without objection

## **Approval of Minutes:**

- Motion-Cheryl; 2<sup>nd</sup>-Bob; passed without objection.

## **ED/COMMITTEE REPORTS:**

### **Director Report:**

- Joan stated she had nothing to add to her report this month.
- Tristan gave a short report about the SAIL whale watching cruises in each community. All tickets sold out in Juneau and Ketchikan and all but 5 tickets were sold in Sitka.
- Norton asked about the extension with RurAL Cap to complete the eleven HomeMAPs in Juneau and Sitka. Joan said SAIL asked for a mid-June extension and they were given until June 30<sup>th</sup>. Norton said he could help with identifying potential clients for HomeMAP in Juneau.

### **Finance Committee:**

- Mary reported that there was not a finance committee meeting. Mary made a motion to approve Elgee Rehfeld Mertz (ERM) to do the FY '16 audit. Motion second by Jason. Discussion about which auditor will do the audit. Norton asked Joan if she is happy about the past audits and is comfortable with this firm. Joan said yes. Mary also said she is very comfortable with this firm. Motion passed without objection.

### **Board Development Committee:**

- Suzi reported that the Board Development Committee did not meet this month. She asked that the Board members please fill out the Board Evaluation Joan sent out on May 16 and send it back to her. Out of 9 Board members only 4 have returned the evaluation. Suzi asked that the board members please take 10 minutes after the meeting tonight and fill out the survey.
- Joan announced that she has engaged two consultants from Haines to facilitate the retreat.
- Elizabeth asked Joan to thank Leone for making all the arrangements and reservations for the retreat.
- Sierra is planning a Board/Community social event to show off the new SAIL office immediately following the board retreat in Haines.
- Mary asked if we have an agenda for the retreat. Joan said no. She said she will draft up something, send it to Suzi and then send it to other Board members.

**Board Fund Development Committee:**

- Jeff and Sierra not present for a report.
- Tristen said that Sierra hoped that there would be a resolution to the thank yous for donors at this meeting.
- Elizabeth suggested we have a face to face discussion about what we are going to do to make the thank yous to our donors.
- Joan will bring thank you notes if we decide to write on the ferry.
- Suzi volunteered to make the calls for the whole list.

**New Business:**

- Joan gave report on Cyber security. Discussion about this subject.
- Elizabeth volunteered to call the FBI and ask what their recommendations regarding cyber-crimes are.
- Norton asked if SAIL has multiple back-ups. Joan said she did not know but would find out.
- Joan is in the process of getting insurance information.
- Joan asked what the board would want her to do if this happened to SAIL tomorrow.
- Suzi asked where the money would come from in our budget to pay a ransom for cyber-crimes.
- Norton made a motion to pay up to \$25,000 ransom for a cyber-crime, make sure SAIL's IT department is using multiple back-ups, before any ransom is paid to contact FBI and/or local law enforcement and between now and our next board meeting Joan will get insurance quotes. Norton made an amendment that if this motion passed it stands until the next regularly scheduled meeting at the end of June. Bob called for the question. Roll call vote Jason No, Mary No, Norton Yes, Suzi No, Cheryl Yes, Bob No. Motion did not pass.
- Bob made a motion to allow Joan to use her best judgement if a cyber-crime situation arose between now and our next meeting. Bob amended his motion to say that if SAIL received a ransom demand for a cyber-attack that Joan will use her best judgement in conjunction with at least one of the executive committee preferably the Chair. No second to the motion. Bob withdrew his motion for lack of a second.
- Mary suggested we table the discussion to our next regular meeting in June so Joan can gather additional information. Other board members agreed.

**Old Business:**

- None

**Information/Discussion:**

- None

**Exec. Session:**

- None

**Schedule following meetings:**

- The next SAIL Board meeting will Saturday, June 4, 2016; next regular Board meeting June 22, 2016.

**Additional Comments:**

- None

**Adjournment:**

- Motion-Bob; 2<sup>nd</sup>-Jason; passed without objection. Meeting adjourned at 7:10 pm.