



Executive Director's Report Board of Director's Meeting, Wednesday, January 24, 2018

Announcements

- Niki Carey, our new afternoon Admin. Assistant in the Juneau office, resigned due to personal reasons. Currently working to fill the vacancy.
- Hired Sara Chapell for 10 hours a week to spearhead fund Development. Sara lives in Haines and has an extensive fund raising background.
- Hired Rensheil (Ren) Bickerford 10 hours a week to provide administrative support in the Ketchikan office.
- Currently recruiting for a full time Aging and Disability Resource Center (ADRC)/Short Term Assistance and Referral (STAR) employee in Juneau. This recruitment is in response to Alaska Senior and Disability Services (SDS) adding significant responsibilities to both ADRC and STAR. We are banking on our Medicaid Administrative Claiming (MAC) reimbursement covering the lion's share of this expense. In a nutshell, SDS is seeing ADRC and STAR as the gateway to all SDS services. This will involve screening and application assistance for all Medicaid waivers.
- On January 8, 2018 SAIL had a malware scare. The issue highlighted how prepared we actually were! Kudos to Bret Connell, SAIL IT Guru, for his weekly backups and for dropping everything to address this. No data was lost and our server was down for a mere 24-hours. Full report in your packets. Bret Connell will be in attendance at our January meeting to answer any questions.
- SAIL was approached by the Juneau Parkinson's support group and Rock Steady Boxing class, to see if we would be the nonprofit umbrella for their fundraising efforts.
- Our Juneau lease is up at the end of February. The building owners have agreed to a one year extension.
- We are currently closing the second quarter. Second quarter close out and budget revision to be presented at the February Board meeting.
- Thank you for voting by email to approve the resolution in support of adequate funding for the Census and to allow the application for a permit to serve alcohol at our 2-10-18 Have a Heart for SAIL event in Haines.

Grants & Contracts

- Letters of Interest submitted to the Juneau Community Foundation (JCF) by the December 31st deadline.
- Submitted our annual 704 report to the Administration on Community Living (ACL) by the Dec. 31st deadline. Copy of report emailed prior to submission and included in the monthly board packet.
- Plan on submitting a Deferred Maintenance grant application in at the end of January to pay for confidentiality walls in our Ketchikan office.

- Lots going on with IL STAND project.
 - Metlakatla, Klawock, & Kake: Recruiting efforts unsuccessful to date
 - Signed contract with Dr. Jordan and Jerimiah Lewis, project researchers.
 - Carry-over of funds from year one to year two officially approved.

Donations and Fees for Service

HomeMAP

- Worked with the Statewide Independent Living Council (SILC) and Duane Mayes, Director of Alaska Senior and Disability Services (SDS) to submit a \$200K Innovations to Independence Through Enabling Technologies 'Pitch' (similar to a Letter of Interest) to the MatSu Health Foundation. The SILC would be the fiscal agent for the project, SAIL would coordinate the HomeMAPs, and SDS would provide the research/data staff. The purpose of the demonstration project is to secure hard data to present to the legislature to support adding Assistive Technology as a waiver option. As reported in November, we have \$200K from the Alaska Mental Health Trust Authority (Trust) and will be seeking \$200K each from the MatSu Health and Rasmuson Foundations.
- Working with SDS to investigate whether HomeMAP is eligible for Medicaid Administrative Claiming (MAC). A 'random moment in time' sampling is used to generate a reimbursement percentage for Medicaid related activities/expenses. As reported prior, we are currently involved with MAC for our Short Term Assistant and Referral (STAR) and Aging and Disability Resource Center (ADRC) grants. SDS is planning to conduct a study to see if our State Independent Living (IL) grant is a good candidate for MAC reimbursement. If yes, the plan is to start MAC for the FY19 IL grant cycle.

Employment

- ❖ Pre-Employment Transition Services (Pre-ETs) started in Haines with five students. SAIL is partnering once again with the Haines School District to work with students in the classroom followed by on-the-job experiences.

Eagle Valley Ropes Course

Tristan provided comment to the City and Borough of Juneau (CBJ) Assembly who then approved continuing negotiations between CBJ and SAIL on a 5-year lease (with an option to renew) for SAIL to run the Eagle Valley Ropes Course. SAIL would pay the same per-head fee as other CBJ commercial vendors.

Playgrounds

City and Borough of Sitka (CBS) sent a draft MOU asking, among other things, SAIL manage the build, obtain Builders Risk Insurance, and cover liability for the volunteers. Our insurance would not cover the requested scope. I explained our signed agreements/commitment to the Steering Committee and Project Designer, and declined the additional liability, which was not well received by CBS. In response, I flew down to Sitka to meet with the City Manager, City Attorney, Project Designer, and Steering Committee Chair in person. Tiffany Justice, SAIL Sitka Program Director, joined the meeting. An agreement was reached and a revised draft MOU expected this week with the contentious items removed.

Financial

This is to certify that SAIL has paid all payroll taxes, employee pensions & health insurance premiums due as of today's date. Additionally, this certifies that the Ex. Director reviewed all accounting adjustments w/ the bookkeeper.