



**Board Meeting of Southeast Alaska Independent Living (SAIL) Inc.**

Date: January 28, 2015	
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Attendance Log:

Board Members				Staff	
P	Bob Purvis	P	Kate Burkhart	P	Joan O’Keefe
E	Jeff Irwin	P	Elizabeth Spence	P	Jorden Nigro
P	Suzi Williams	P	Cheryl Putnam	<b>Guest</b>	
E	Mary Gregg	P	Jason Burke	P	Paul Douglas
<i>Legend: P – present      E – excused absence      U– unexcused</i>					

Topic	Information – Findings – Conclusions – Recommendations
Call to order	5:45p – by Bob Purvis, Chair.
Public Comment	<ul style="list-style-type: none"> <li>No public comment was provided</li> </ul>
Announcements	<ul style="list-style-type: none"> <li>Elizabeth asked for help recreating the October 2014 agenda. Please send your comments to her.</li> </ul>
Agenda	<ul style="list-style-type: none"> <li>Bob moved to approve the agenda. Suzi seconded the motion, which passed without objection.</li> </ul>
Minutes	<ul style="list-style-type: none"> <li>Suzi moved to approve the minutes of December 10, 2014. Kate seconded the motion, which passed without objection.</li> </ul>
United Human Services, Paul Douglas	<ul style="list-style-type: none"> <li>Paul Douglas is the board chair for the United Human Services, which rents the three floors of the tower in which SAIL and four other nonprofits operate in Juneau. The UHS Bylaws allow both SAIL and the United Way of SE Alaska (UWSEAK) to nominate members. The total membership is 6. UHS would like to expand the board’s membership. The UHS Bylaws suggest that SAIL submit two names and United Way submit two names. Joan and a former United Way President, Brenda Hewitt, were originally UHS board members, however, as business got underway, it appeared this may have been a conflict of interest. Consequently, Joan and Brenda resigned and new members were recruited. Currently UHS has 4 members (Paul Douglas, John Sahnaw, Chuck Collins, Lance Stevens). Lance has asked to step down. UWSEAK has submitted two names for consideration for the board, and Paul asked if SAIL would like to submit names for consideration as well.</li> <li>Paul shared the binder from UHS’s historic operations. UHS would like to partner with the group creating a senior living campus to have the multi-tenant non-profit building with the senior center and housing.</li> </ul>



	<p>A demand study has been done and they are looking for an operator. Land will need to be acquired for the project to incentivize an operator to join the project.</p> <ul style="list-style-type: none"> <li>• Bob asked if there are other projects where a non-profit center is co-located with assisted living. Kate said she thought Raven’s Landing in Fairbanks operates that way (senior housing plus community center).</li> <li>• Elizabeth suggested Marty McKeown (realtor), Denise Daniello (AK Commission on Aging), Robin Gilchrest (architect). Paul said there might be a conflict of interest with Marty McKeown (he is broker for a parcel that the group is considering).</li> <li>• Joan spoke about the benefits of having the non-profit center located with the senior living project.</li> <li>• Paul noted that the Housing First project as non-profit space in the design concept. He doesn’t see the same close fit there as with a senior living project. He also noted that the aging population is a much larger segment of SAIL’s client population than folks who are homeless.</li> <li>• Joan noted that the UHS board meets quarterly, but will have much more responsibility once a project gets underway.</li> </ul>
<p>Committee reports and questions</p>	<p><b><u>Director’s Report</u></b>                  Joan provided a written report to board members. She added:</p> <ol style="list-style-type: none"> <li>1. Dennis McMillan is retiring from Foraker Group. Joan would like SAIL to consider having him join the board retreat this spring.</li> <li>2. The partnership with Yellow Cab in Ketchikan for accessible taxis is dissolved. The vehicle has mechanical problems, so the vendor has terminated the partnership. DOT has approved bringing the taxi to Juneau, for use by Juneau Taxi and Tours. Additional grant funding has been pursued for Ketchikan (which has no accessible taxi right now), but Yellow Cab wants additional taxi permits from the city before committing to the partnership. Kate asked why taxis, as public accommodations, are not required under the law to provide the accessible vehicle. Jason said that the law/regulations are clear that they are required to offer accessible service. Joan said that the use of independent contractor drivers provides a way around the law. Only one of the three companies in Ketchikan is interested in partnering with SAIL.</li> <li>3. Public comment information for the Statewide Independent Living Council (SILC) has been provided to SAIL staff and board members (by email).</li> <li>4. The Workforce Innovation and Opportunity Act (WIOA) may have an impact of SAIL. SAIL remains with the Department of Education, Rehabilitation Services Administration, until the federal</li> </ol>



agencies can transition it to the Administration for Community Living (ACL) housed federally in the Department of Health and Human Services. One change that is clear already is a new (5<sup>th</sup>) core service: transition. Alaska's state plan has a 5<sup>th</sup> core service: deinstitutionalization. The Division of Vocational Rehabilitation is interpreting the federal law as requiring \$1.5m to be spent on transition-aged youth, for pre-employment activities. An RFP should be out later this week, with a goal of at least 5 grantees. Kate asked if this is "new" money. Jorden said it was not, they are diverting it from other programs. Kate suggested partnering with Juneau Youth Services's transition-age youth program.

5. SAIL has applied for an Essential Equipment Grant from the Department of Health and Social Services.

Jason asked if Aaron had left the Ketchikan office. He has taken a position with HOPE Community Resources. Jorden reported that staff in Ketchikan are doing well, and they are recruiting.

#### **Fund Development**

Joan spoke with Sierra today. The new list of donors should be out later this week (41 this month).

#### **Finance Committee**

Elizabeth reported that the 2<sup>nd</sup> quarter close out reports looked good. They have been talking about the executive director evaluation, and compensation. Mary and Elizabeth will communicate directly with board members.

#### **Board Development**

Suzi reported the committee did not meet. The committee will meet in February to help plan the retreat. Elizabeth asked if there was someone was interested in joining. Jorden said yes, but she has not responded to communications. Kate suggested cultivating her as an ally without having to join the board.

#### **Strategic Planning**

Kate reported the committee had not met. This was established as an ad hoc committee, and there was discussion of whether to make it a standing committee. The consensus was that it would not be a standing committee, and staff would provide a written 1-page update on strategic plan progress in board member packets.



<p>Old Business</p>	<ul style="list-style-type: none"> <li>• The Board Retreat scheduler provided by Joan did not result in a date where everyone was available. All board members are available on May 2, 2015 except Suzi. There was discussion of choosing new dates. Board members decided to meet May 2, and to include Suzi’s input before, during, and after.</li> <li>• Jason asked what the goals of the retreat are. The retreat is also the annual meeting, so there is business. New board member orientation and board member development could be included. Dennis McMillan could facilitate that. Elizabeth suggested having help crafting and delivering an “elevator” speech. Jason said that the SILC includes how to tell a personal story at their meeting. Jason talked about the evolving world of independent living, and the opportunity to re-vision and create clear communication points. Bob said it would be nice to have an overview of the programs. Kate asked that the program overviews be deeper than usual. Jason asked that the program review be tied to becoming better advocates for independent living.</li> <li>• Kate asked if staff would participate in the retreat – not this year. Kate asked where we were meeting. Two years ago we met in Ketchikan. Last year we met in Juneau. A one day meeting is possible in Sitka for people traveling from Juneau. Jeff and Mary may need to overnight in Juneau.</li> <li>• Kate moved that the annual retreat be in Sitka. Jason seconded the motion, which passed without objection.</li> </ul>
<p>New Business</p>	<ul style="list-style-type: none"> <li>• The only new business was the recommendation for the UHS board member. Kate asked what were the board member skills and talents needed. Fundraising, legal, and financial experience are needed. Elizabeth suggested Abbie Trucano.</li> </ul>
<p>Information Items</p>	<ul style="list-style-type: none"> <li>• The SAIL 704 Report is in board members’ packets. The HOMEMAP Business Plan was just provided to board members and will be discussed at the February meeting. (Please review it <b>before</b> the February meeting.) Kate asked if we should at least talk about Conflict Free Case Management as a possible revenue source for SAIL. Joan explained that ADRCs are currently prohibited from being Medicaid providers, and it’s unclear whether that will change under the new rules. An agenda item to explore this issue will be included in the February meeting.</li> </ul>
<p>Next Board Meeting</p>	<ul style="list-style-type: none"> <li>• February 25, 2015</li> </ul>
<p>Adjournment</p>	<ul style="list-style-type: none"> <li>• Joan thanked the board and staff for supporting her sabbatical and doing such an amazing job during that time.</li> <li>• Kate moved to adjourn the meeting. Elizabeth seconded. The meeting adjourned at 7:00 p.m.</li> </ul>